*Note: This is a template action plan, which you may find useful when planning what actions the steering group will take over the next year.*

Please read the accompanying **information sheet** to check eligibility and criteria before completing this form.

Please also include with your application:

* **Application Form**
* **Action Plan**

**AIMS OF YOUR AREA:**

* **Aim 1**
* **Aim 2**
* **Aim 3**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Aim 1** | | | | |
| **No** | **Action** | **Lead Person or Organisation** | **Timescale** | **Can it be measured – if so how.** |
| **1.1** |  |  |  |  |
| **1.2** |  |  |  |  |
| **1.3** |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Aim 2** | | | | |
| **No** | **Action** | **Lead Person or Organisation** | **Timescale** | **Can it be measured – if so how.** |
| **2.1** |  |  |  |  |
| **2.2** |  |  |  |  |
| **2.3** |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Aim 3** | | | | |
| **No** | **Action** | **Lead Person or Organisation** | **Timescale** | **Can it be measured – if so how.** |
| **3.1** |  |  |  |  |
| **3.2** |  |  |  |  |
| **3.3** |  |  |  |  |